



Additional information on data protection (Mailing lists)

- **Who is the data controller?**

Identity:

The University of Granada is the Arqus European University Alliance Coordinator and therefore, is the data controller through its Secretary's Office

Address: Hospital Real

Avenida del Hospicio s/n

18071 Granada (Spain)

Tel.: + 34 958 24 08 74

Email: protecciondedatos@ugr.es

Email address of the **Data Protection Officer**: delegadapd@ugr.es

- **For what purposes is your personal data processed?**

The data is processed for the purposes of managing various institutional, thematic, and union-related mailing lists related to the academic and administrative activities of the Arqus European University Alliance.

This personal data is used to:

- ✓ Register and deregister authorised moderators.
- ✓ Include users in the respective lists.
- ✓ Control the cancellation of user subscriptions.

- **Is there an obligation to provide data? What are the consequences of not doing so?**

Failure to provide the requested data will make it impossible to achieve the purpose or purposes of the data processing.

- **Estimated storage period**

The data will be stored until consent is withdrawn or until the legal relationship with the data subject ends, and for the period necessary to determine any possible liabilities and responsibilities deriving from said purpose and from the processing of the data.

In any case, the provisions of Law 25/2007, of 18 October, on the storage of data relating to electronic communications and public communications networks (Article 5), shall apply.

- **Automated decision-making, profiles, and logic applied:**

Your data will not be used for automated decision-making or profiling.

- **What are the legal grounds for the processing of your data?**

Arqus is entitled to process your data under the provisions of:

- ✓ Art. 6.1. (a) of the GDPR: "the data subject has given consent to the processing of his or her personal data for one or more specific purposes" (lists that do not derive from a contractual relationship).

- **To which recipients will your data be communicated?**

Not envisaged.

- **International transfers of personal data:**

Not envisaged.

- **Processors:**

Not envisaged.

- **What are your rights regarding the processing of your personal data?**

You can exercise the following rights before the University of Granada in relation to your personal data:

- **Right to withdraw your consent** at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.
- **Right of access:** You have the right to know if we are processing personal data concerning you, the purposes of the processing, the origin of this data, and if it has been or is going to be transferred to a third party.
- **Right to rectification or erasure:** You have the right to request the rectification of inaccurate personal data or, where applicable, to request the erasure of personal data when, among other reasons, the data is no longer necessary in relation to the purposes for which it was collected.



- **Right to request the restriction of processing:** In certain circumstances, you have the right to request the restriction of the processing of your data, in which case it will only be stored for the exercise or defence of legal claims.
- **Right to object:** In certain circumstances and on grounds relating to your particular situation, you have the right to object to the processing of personal data concerning you, in which case Arqus shall no longer process the data unless it demonstrates compelling legitimate grounds for the processing or this is required for the exercise or defence of legal claims.
- **Right to data portability:** In certain circumstances, you have the right to receive your personal data which is being processed by automated means by Arqus, in order to transmit this data to another controller. You may exercise this right when the processing is based on consent or on a contract and it is carried out by automated means.

You may exercise these rights before the aforementioned data controller in writing (on paper) or through the UGR e-Administration Platform (<https://sede.ugr.es/sede/>).

The relevant regulations and forms are available on the following website:

https://secretariageneral.ugr.es/pages/proteccion_datos/derechos%e2%80%9d

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Furthermore, if you submit a request to exercise these rights but consider that it has not been properly addressed by our institution, you can contact our Data Protection Officer (delegadapd@ugr.es) or file a complaint before the competent supervisory authority, in accordance with the procedure established by the Spanish Data Protection Agency (AEPD): <https://sedeagpd.gob.es/sede-electronica-web/vistas/formReclamacionDerechos/reclamacionDerechos.jsf>

For further information, please contact protecciondedatos@ugr.es.

- **How have we obtained your data?**

We process personal data that you have provided to us.

The categories of data that we process are:

- Identification data: name and surname, email address.